



BITT POLYTECHNIC

(Approved by AICTE, New Delhi & Affiliated to Jharkhand University of Technology, Ranchi)
RUN AND MANAGED BY BIRSA INSTITUTE OF TECHNOLOGY (TRUST) - BITT

Information to students/Observation

1. That the Students Parking Problem get rectified and students are informed that to kindly park their vehicle at appropriate place (Inside the Campus) as per the Term & Conditions Laid Down.
2. An Instruction is been made to the In charge of Cleaning to get cleaned all the premises before arrival of students as well College Staff, students are also requested to kindly cooperate and keep the premises clean.
3. In order to regularized the faculties a term & condition is been added in there appointment letter to have a two months advance notice/ 2 year's bond for new employees/Faculties before leaving the organization.
4. In order to keep the best quality of the Canteen, a committee is been formed who look after the not only the quality but also the function of the canteen so as best food is been provided to the students and Staff, keeping the price issues also the said committee had proposed some complimentary items be given to students and now it is started with the tea.
5. A faculty is been given to the Mechanical Department, who has specialization in CNC Programming and he is effectively taking the students classes as per the schedule.
6. College has proposed to make available wifi to each students and for which process is been initiated and may be from 15.01.2020 it is available to all students.
7. On the fee due date the college also initiated a process under which a maximum of 5 days will be given to the students, as a discretion of the HOD's, to submit their fee, and such is started now.
8. In order to make cultural activities more effective now college has proposed an Annual on the completion of 25 glorious years (as silver Jubilee) of BITT Group as "JUBITTENT" day in the month of February and such will be organized every year from 2020.
9. Students are also informed that the entry of the college staff and students is now been made separate as college staff is using the Gate no. 1 and students are Gate no. 2. The exit is also the same.
10. In order to provide the best reference books as per the JUT syllabus the College library had the books as per the recommendation from the faculties and the college library committee, Journals is also available in the College library
11. In order to prevent from the excessive heat during the summer, the students will get the generator facility also when the electricity is not in the premises.
12. In order to get the knowledge about the students hostel (where privately residing) college has initiated a survey among the hostel/lodge where students of BITT Polytechnic is residing, a voice of complaint is also being given and put in the hostels of girls candidates.
13. In order to complete the syllabus on time the college had requested to the faculties to complete the syllabus in time in case if required they will call the students for extra classes, special classes (in case students have less Attendance) and crash courses will also provided for course completion.
14. separate stairs made available to all the students to enter into the classroom in block A. these stairs are fully equipped with CCTV camera and light, it is separated from the college staff students shall enter from the stairs no. 1 and college staff from stairs no. 2.

15. Academic committee has been made in the college which is responsible for the arrangement of good academic (theory/practical) of the students .All head of department, experienced faculties and management staff are the member of this committee.
16. Every year there is problem of 75% criteria in order to fill the examination form of the students who have short attendance. Some special classes are also provided and being provided in near future also. After the request of all head of departments to the principal.
17. Specialist medical staff has been appointed in the BITT Polytechnic getlatu Ranchi, with all necessary medicines and medical kits. if any student have any medical emergency in that case the very first advice or medical facilities may be made available to them, Doctor will also be available in case if any emergency exists
18. BITT Polytechnic is now announced tobacco free as well as free from all intoxicants consumption. if any person including students or staff found to be involved in such type of activities then there is provision of fine to that individual.
19. Installation of LED light in campus including Auditorium as well as 7th floor has been done by the college. now students will not face any problem during the evening time
20. TPC had appointed Mr. Anant Kushwaha as TPC Head the former head of department of electronics and communication department as the training and placement cell Head who will be responsible for providing training industrial trip, academic trip, placement and all other necessary tips which is important for the all round development of a students for being a good engineer.
21. A separate waiting area is been given to the students at in the second floor of Block A in the premises.
22. To have a better communication among the students and security guard the college has instructed the agency to kindly have the security in the proper dress as well have proper communication with students, students are also requested to kindly not have any arguments with the security, there is a proper platform given to them to put there grievances if any.
23. In order to be social responsibility various program is been initiated by the college with the help of the students as plantation, blood donation camp etc.
24. Distribution of uniforms and id cards to 1st year students has been done, in case if any students still have problem may contact with there respective HOD's.
25. Syllabuses are available on official website of BITT polytechnic, www.bittpolytechnic.com
26. Regular classes and practical session were conducted.
27. Smart classes are available in the college campus.
28. The examination department is well functioning; sorting all the students issues regarding examinations; form fillup and marks sheet; with simple process of writing the application; submitting it at counter no 3.
29. The Discipline Committee of the college is effectively working and the students who are found to be Indiscipline will be punishable as per the prevailing rules and regulations.
30. The ERPs registration of students has been started through online registration process. Student's registration confirmation were in continuation and will be completed soon.
31. College is going to launch a Dashboard/ APP. It will be completely dedicated to our students which may be functional from 15/01/2020.
32. The industrial visits, guest lecturers& quizzes of 3rd and 5th semesters of all semesters were done. Batches who were left be given as earliest as possible

33. NCC and NSS trainings facilities are available for students; few days back many students completed their NCC training; they were awarded B certificates.
34. The Sports Committees is also planning to have some inside sports activity for the students our students have participated in a Cricket Tournament Recently .
35. The students from ECE, EE & ME department went to industrial visit. They also had workshop; soon they will be given certificates.
36. The examination department gave the contact number for easy redressal of any type of issues.
37. Colleges have decided to make proper arrangements for water during summers.
38. Students are permitted to take industrial trainings in big industries & companies like TATA, CCL, Mecon etc. The CRPs planning are done.
39. The proper mid semester examinations were taken for the preparation of students. Important questions were provided for all subjects of all batches students.
40. The HOD's are informed to have a mentor for a group of students to take care of the students grievances, problems and guidance in academic as well as other activities. College also proposed to have a student's committees.
41. The College lab have all the required apparatus in the respective lab and in good working condition, apart the civil lab have the sand & Cement, which is available to the students on demand.
42. For students grievance students are advised to use the Grivence redressal portal, voice of complaint and suggestion box so as the students grivence may get redress effectively and timely.
43. College is ready to provide the guideline and special classes for the preparation of Government/PSU examinations. They can request to their respective heads for the classes of said examinations.
44. One of the students has shared his thoughts on the grievance portal. His way of thinking is really appreciable. According to him following are the steps that can enhance the efficacy of our students:
 - a. Interesting homework
 - b. Appreciations (on notice board with photograph)
 - c. Digital classes
 - d. Extra co-curricular activities in every week
 - e. Guest lecture by expert or Presentation of senior students
 - f. Awareness camp
 - g. Focus on invention

These are the some work that can connect student from the college. One of the prime reasons of mass failure is poor attendance. When student will start to come regularly the ratio of failure will definitely reduce.

If we see the curricular of JUT it comprises many academic activities. The assessment of students is done on the basis of TWO mid sem exam, performance in practical, PPT, quiz, assignment, Development of life skills, Professional practices, minor and major project, workshop, industrial visit, model presentation etc. In free time they can work on projects. These all are sufficient for all round development of students.

Apart from these all, college has made sports committee and cultural committee for students. It is expectation from students to come regularly and participate in academic and cultural activities.

NOTE- The above are for the students for a better Academic environment is being given to them a proper and effective support is required from each student.