

# BITT Polytechnic

Ranchi-835217(Jharkhand)

---

**BITT-G/NOTICE/2019-20/**

**Dated: 02/01/2020**

## **NOTICE**

This is to inform all students that the mentor faculty as assigned will now be restructured and again for each 20 students a single faculty be assigned for guidance and to resolve their grievances on priority. Mentor faculty will act as guide for their academic improvement and also prepare them for industry ready so that they can excel in job related interview. Out of 20 students 2 students will act as group coordinator which will be on rotation basis.

Apart from Mentor group college will also Restructure the existing 23 committees for better academic environment of the college and to help students to achieve their goal. Committees are as follows

1. Grievance Redressal Committee (GRC)
2. Internal Complaint Committee (ICC)
3. Anti Ragging Committee
4. Anti Ragging Squad
5. SC/ST Committee
6. Academic Coordination Committee
7. Student Welfare & Counseling Committee
8. Discipline Committee
9. Placement and Industry-Institute Interaction Committee
10. Placement and Industry-Institute Interaction Committee
11. Sports & Cultural Committee
12. Social Responsibility Committee
13. Industry Institute Interaction Cell
14. Academic Audit Committee
15. Examination Committee
16. Time Table Committee
17. Library Committee
18. Canteen Coordination Committee
19. Professional Societies/Chapters Committee
20. Alumni Association Committee
21. Staff Selection Committee
22. Staff Development Committee
23. Student Grievance Redressal Committee (SGRC)

*for [Signature]*

College is also advice students to take help for their grievance redressal procedure through voice of complain. A complain box with mail ID and Contact No which is fixed in campus along with a grievance redressal portal as <http://bittpolytechnic.edugrievance.com> to put their complain for redressal.

We will have a meeting on finalizing mentor group process on 07/01/2020.

*for*  
*02/01/2020*  
**Principal**

Principal  
BITT Polytechnic  
Gellatu, Ranchi

**Copy to:**

1. AssistantRegistrar
2. AllHoDs
3. Controller ofExaminations
4. AccountsDepartment
5. Workshops
6. Library
7. NoticeBoard
8. File