

# BITT POLYTECHNIC

Digital Campus, Smart Students

Getlatu, Ranchi-835217

Ref.no. BITT-G/NOTICE/2019-20/9573

Dated: 28/05/2020

## NOTICE

### **WhatsApp Rules- Guidelines: Maintain your Ethics and Etiquette**

Dear Faculty members & Students,

Many of you are members of WhatsApp or other social media groups that connect faculty & students in a particular class. Ideally, the group chats are useful places to share information regarding your academic works; receiving updates and reminders about college events; as well as sharing other useful information and exchanging views. Most of the times, these group chats can be a great resource and an enjoyable place to be in. But, as with many other things in life, these platforms may be used for inappropriate and malicious purposes. And it have been seen that many inappropriate messages/pictures/videos/gif's/comments/personal chats appears in the student's academic WhatsApp group. Therefore, As per the guidance received by AICTE, pervious notifications are to be modified and existing WhatsApp will be deactivated/inoperative and will be replaced by the new one as listed below:-

#### WHATSAPP STUDENT'S GROUP

SL. NO.	WhatsApp group Name	Department	Semester
1	DIGITAL BITTP/CE/2019-22/2 <sup>nd</sup>	1 <sup>ST</sup> YEAR	2 <sup>nd</sup>
2	DIGITAL BITTP /CSE/2019-22/2 <sup>nd</sup>	1 <sup>ST</sup> YEAR	2 <sup>nd</sup>
3	DIGITAL BITTP /ECE/2019-22/2 <sup>nd</sup>	1 <sup>ST</sup> YEAR	2 <sup>nd</sup>
4	DIGITAL BITTP /EE/2019-22/2 <sup>nd</sup>	1 <sup>ST</sup> YEAR	2 <sup>nd</sup>
5	DIGITAL BITTP /ME/2019-22/2 <sup>nd</sup>	1 <sup>ST</sup> YEAR	2 <sup>nd</sup>
6	DIGITAL BITTP /CE/2018-21/4 <sup>th</sup>	CIVIL DEPARTMENT	4 <sup>th</sup>
7	DIGITAL BITTP /CSE/2018-21/4 <sup>th</sup>	COMPUTER SCIENCE ENGG DEPARTMENT	4 <sup>th</sup>
8	DIGITAL BITTP /ECE/2018-21/4 <sup>th</sup>	ELECTRONICS & COMMUNICATION DEPARTMENT	4 <sup>th</sup>
9	DIGITAL BITTP /EE/2018-21/4 <sup>th</sup>	ELECTRICAL DEPARTMENT	4 <sup>th</sup>
10	DIGITAL BITTP /ME/2018-21/4 <sup>th</sup>	MECHANICAL DEPARTMENT	4 <sup>th</sup>
11	DIGITAL BITTP /CE/2017-20/6 <sup>th</sup>	CIVIL DEPARTMENT	6 <sup>th</sup>
12	DIGITAL BITTP /CSE/2017-20/6 <sup>th</sup>	COMPUTER SCIENCE ENGG DEPARTMENT	6 <sup>th</sup>
13	DIGITAL BITTP /ECE/2017-20/6 <sup>th</sup>	ELECTRONICS & COMMUNICATION DEPARTMENT	6 <sup>th</sup>
14	DIGITAL BITTP /EE/2017-20/6 <sup>th</sup>	ELECTRICAL DEPARTMENT	6 <sup>th</sup>
15	DIGITAL BITT-P /ME/2017-20/6 <sup>th</sup>	MECHANICAL DEPARTMENT	6 <sup>th</sup>

In order to prevent any miscommunications, here are some guidelines which are to followed by all students mandatorily:

#### **Best Practices for Use of WhatsApp**

1. Private communication by design: Users should manage their own accounts for one-on-one chats and small group conversations.
2. Gain people's permission: Messages should only be sent to people who have contacted you first or have requested you contact them via WhatsApp. It's best to give people your phone number so they can message you first. If people provide their phone number, message them in ways they would expect. For example, explain who you are, and how you got their phone numbers.
3. Respect people's choices: If a user asks you to stop messaging them, you should remove the user from your address book and refrain from contacting them again. You should get permission from people before you add them to a group. If you add someone to a group and they remove themselves, please honor that decision.
4. Use Group controls: We've created an admin only message setting for WhatsApp groups. If you're an admin, you can decide if all participants or only group admins can send messages within the group. Using this feature can help cut down unwanted messages in groups.

5. Think twice before forwarding: We have affixed a label to all forwarded messages to encourage people to think before sharing.

#### **Practices to Avoid**

1. Unwanted, automated, or bulk messages: Don't try to send bulk message, auto-message or auto-dial using WhatsApp. WhatsApp uses both machine learning technology and reports from users to detect and ban accounts sending unwanted messages. This includes the systematic contacting of users in ways they may not want. Also, don't create accounts or groups in unauthorized or automated ways, or use modified versions of WhatsApp.
2. Use contact lists that are not yours: Never share phone numbers without people's consent or use data obtained from illicit sources (by buying lists of phone numbers for example) to message users on WhatsApp or add them to groups.
3. Over-use broadcast lists: Messages sent using a broadcast list will only be received when users have added your phone number to their contact list. That said, the frequent use of broadcast messages may lead people to report your messages. We block accounts that are reported multiple times.
4. Violate our Terms of Service: As a reminder, the Terms of Service prohibit, amongst other things, publishing falsehoods and engaging in illegal, communal, threatening, intimidating, hateful, and racially or ethnically offensive behavior. The Terms of Service define your contractual relationship with WhatsApp, and the Terms of Service take precedence to the extent there is any conflict with this document.

#### **Note:**

1. With the detail effect of JUT notifications, the modifications in the Academic Calendar are done and it is to be implemented on 1<sup>st</sup> June 2020. It is to informed that Academic Calendar which is made available till 28.05.2020 will be made available before 01.06.2020 The online digital classes with 100% attendance of students are mandatory and effective from 1<sup>st</sup> June 2020, the weekly reports are to be submitted to JUT. Students are advised to contact their respective heads for any issue related to smooth running of their classes, or newly created Digital BITTP WhatsApp group.
2. Students are also advised that for any related grievance may also write at WhatsApp No. 9931080111, Email at [rkbitt@gmail.com](mailto:rkbitt@gmail.com), or call at 9470193650, 9470193647



#### **Principal Copy**

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