



BITT POLYTECHNIC

(Approved by AICTE, New Delhi & Affiliated to Jharkhand University of Technology, Ranchi)

RUN AND MANAGED BY BIRSA INSTITUTE OF TECHNOLOGY (TRUST) - BITT

Digital Campus, Smart Students

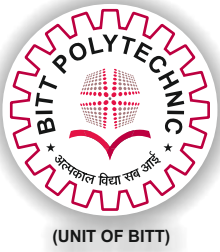
BITT DIGITAL CLASSROOM

Start Learning Online Today, Offline Tomorrow

From the Principal's Desk

All the heads, faculty members & students are hereby informed that keeping in view the on-going lockdown the college has organized an online meeting for all the students of session 2017-20, 2018-21 & 2019-22 on 27.05.2020 at 11:00 a.m through online mode Google Duo App. This meeting has been called by the Principal of the college, to have students' observations/suggestions on the agenda as listed below along with the Meeting's agenda of the JUT/DHTE/AICTE held with Principal Director of various Polytechnic College, and the AICTE published guidelines, the observation/suggestion of students which help the college to be more student centric, and transparent. This will also help the College Management to try to run and manage the college keeping the observations/suggestions of students in mind so that students' concern should be taken care of to their satisfaction.

1. On the NBA accreditation, as the college has already initiated the process of getting accreditation from National Accreditation Board in the month of January 2020, to facilitate better placement opportunity to its students, there are various criteria for getting the accreditation like Vision Mission and Program, Educational objective, program curriculum, and Teaching Learning process, course outcome and program outcome, student performance, faculty information and contribution faculty and technical support, continuous improvement, first year academic, student support system, governance & institutional support, and financial resources, we are in the year of eligibility where we can apply for the same.
2. It is to be informed that all the observations/suggestions of faculty members & students on UGC/AICTE guidelines which were received were sent to the JUT for putting them in their Academic Council meeting held on 19.05.2020.
3. In view of COVID-19 pandemic and subsequent lockdown, AICTE has published guidelines on examination and academic calendar for the University (for semester second, fourth and sixth), which has been notified by UGC vide letter No. F.1-1/2020 (sect.) dated 29th April 2020. This was discussed in 7th Academic Council meeting of JUT dated 19.05.2020 for implementation of the said guidelines for the University. UGC/AICTE guidelines notified dated 29th April, 2020 for the academic calendar including examination shall be adopted after finalization from the Executive Committee Meeting of JUT which is scheduled on 26.05.2020. With reference to the above mentioned guideline, it has been informed the result of the students have to be prepared on the basis of internal marks and final result of previous semester. It has also been decided that College will send the internal marks assessment till 15th June, 2020. All students are requested to write immediately on the WhatsApp no. 9931080111 in case anything needs to be corrected in their assessment. This should be corrected immediately, it is important for the student to know that a meeting of Executive committee is scheduled on 26.05.2020 of JUT in which all the agenda discussed in the Meeting of Academic Council that were held on 19.05.2020 will further be approved through which the final decisions to be done.
4. A meeting was also held on 22.5.2020 with DHTE principal secretary along with Principal/Director of Private & PPP Mode Polytechnic. On various specific agenda related to college operation under the lockdown including the status of student's online classes and Guidelines of UGC and AICTE., the AICTE has also conducted an online interactive session for Higher Educational Inst/Engg/Sc. college for quality product on 20.05.2020.



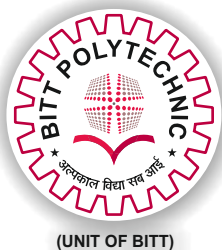
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5. Under BITT Digital Classroom, Virtual laboratory for 2nd, 4th and 6th Semester College will be started.
6. In the Academic Council Meeting of JUT held on 23.05.2020 it was resolved that all the Institutes/College must send the summary report on online class conducted and percent of a student it who has attended those classes through Email. The Principal/Director of the Polytechnic Colleges will also had a meeting with the Vice Chancellor JUT on the status of Online Classes of different semesters as summery regarding schedule of online classes, syllabus coverage, Assignments given to students, students attendance and conclusion. Students are advised for any updates regarding guidelines of the AICTE/JUT/UGC may regular visit the BITT website. All the points of Academic Council Meeting will get passed in Executive Committee (scheduled on 26.05.2020).
7. BITT polytechnic is now implementing a "Digital Smart Classes" under the BITT Digital Classroom for the students of 2nd, 4th and 6th semester & will start tentatively from 28th May 2020, and before that the college has to prepare the academic calendar, including the examination, TPC, library, accounts, laboratory and others which should be available at the website of the college. Students are requested to kindly visit the website.
8. The college on 25.04.2020, has formed a committee comprising of Principal, HOD, and lecturer as member, the BITT Digital Classroom in which the student and parents will also be given representation so that their observation should also be taken to enable the college implement effective classroom for the benefit of its students. It is yet to finalize the members of committee as to whom the representation should be offered whether it is, students, and student's parents. .
9. Rules & regulations for the online classes & platform will also be discussed and shared to all students as well as faculty members. For this a separate notification shall be issued after having suggestions from the students.
10. The formation of mentor groups of all core departments are done. It is decided that all the 3 batches (1st, 2nd & 3rd year Students) are to be observed by mentors of the core departments. For, each batch, a group of 20 students are allotted with a mentor. And most awaited, the finalization of 23 committee's members is being done having different welfare and coordinating committees. And a separate Online (Digital Campus) committee has also been formed to render all facilities to the students.
11. ERP of all the students should have been completed before 23.05.2020. Now it has to be completed within a further extended till 27th May 2020, for smooth running of online classes and the entire digital platform mentioned above. It should be completed in all aspects without any fake/incorrect data. Filling the fake/incorrect data will not be able to access the online classes. Students are required to fill by clicking the below mentioned link, which expires on 25.05.2020
<https://forms.gle/QJpY93c3Vi1PRP6F9>
12. Placement of students into different categories such as opportunities in industry, start-up, higher education, Atal Invention Yojana, workshops and others- Along with the support that are available from the Government, and also on AATM NIRBHAR BHARAT. In the meeting of DHTE held on 22.05.2020 it is proposed that to provide maximum placement to the students of Private & PPP Mode Polytechnic a central placement cell should be constituted under the DHTE in each college which should invite different Companies for the students in the college after the Lockdown. In the meeting it has also been instructed to the colleges to follow the guidelines of



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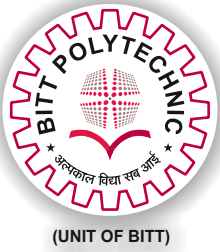
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AICTE for the academics and Free courses of AICTE available on its portal and its use for the students, Internshala, SWAYAM, COVID-GYAN, & COURSEERA.

13. Students have to do revised ERP Registration. The Digital Smart class learning will be done under BITT Digital Classroom, that includes the tie-up with the BITT, TCS ion digital learning, TheOs system, the online guest lectures, workshop, training, placement talk, You tube classes, recorded class room content, live doubt session, online test, special live classes by guest faculties, motivational and personality grooming session, industries' expert panel discussion, online session for students looking for start-up, online counseling cum career guidance for students opting for higher education, for industry placement online training of the students, career talk to the final year students. Online classes platforms like WebEx, Zoom, and Skype are merged with TCS ion and TheOs digital learning. The online classes are further categorized as classes of college faculties, classes of TCS ion, classes of TheOs system and classes of Guest faculty, Providing Inclusive, Sustainable and Quality Online Education from our website. The college will also interested to have Instagram Live as a tool for the online classes. BITT Polytechnic has the team of Highly Qualified Experienced Core faculties, Orientation/Foundation Classes in Math, Physics, Chemistry and Computer Skills for every Students, Language Lab to Improve English Communication Skill which is the integral part of our Training & Placement Programs, digital library with vast of books & E- Journals dedicated training & placement cell (TPC) which operates digitally round the year to facilitate contacts between companies and our student. It works for coming time through digital communication to achieve the goal of 100% placements to all eligible students, regularly improve their industry & corporate interaction. BITT Polytechnic Is always known for its innovation, creation and its students' centric approach. BITT Parivar is always with its employees (Teaching & Non Teaching) and students in every conditions, BITT Polytechnic has also been known for its institutional structure, working culture, Innovation creation and development on digital environment of its employees & students
14. Guidelines of AICTE on fake news "Various Interest groups/Individuals are circulating fake news on social media platforms thereby creating misinformation, and rumors". Discouraging any such fake news and reporting the matter to concerned authorities would be prime responsibility of all stake holders. It is also advised that any information published on the official website of MHRD/UGC/AICTE only may be relied upon. Hence these websites may be regularly perused for any updates, similarly for other government circulars, official websites of the concerned Ministers/ Department may be referred to".
15. Students' Grievance Mechanism available in college as well as on college website also, and its implications and process through Email, Mobile No, WhatsApp and other social media platforms. They can send their grievances on the Whatsapp No. 993108011 regarding Caution Money, Examination, Placement, faculty, library, TPC and others. Stepping forward to digitalization, students can show their interest in the Alumni Dashboard online through the website. College Alumni (Old Students, The BITTians) can also raise their query or suggestion in the same panel regarding status of caution money, certificate etc. Students and Alumni can also write along with their suggestion/observation if any, on the WhatsApp No. 9931080111 for their solution. They can also view there all the information and benefits related to them with ease at their finger tips, college will provide various dashboard Library, TPC, Students, Faculties, Alumni and BITT Parivar
16. Information about Downloading and using the AAROGYA SETU App, Notification of Ministry of AAYUSH will be mandatory for all of us.



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17. Student will also receive daily basis live classes & doubt session by their respective branch faculty, daily base practice test, weekly & for-nightly online test, quiz & seminars.
18. Counseling and monitoring diary will also be maintained from the current semester in which the complete track record of each student will be maintained. Apart from this, we will also make regular contact with the students to ensure that the study work of the students is going on properly, whether they are understanding the subject correctly or not.
19. We Provide "Attractive Scholarships for KG to PG under SARASWATI VANDANA JAN SHIKSHA ABHIYAN – Ab Padhega Pura India - Hamari Ichha Ghar-Ghar Nihshulk Shiksha.
20. The College has received few complaints from some girl candidates related to online classes the college has decided to have some rules and regulations for the WhatsApp group of the college, Email Conversations and other Social Media Interactions. Instagram Live and all the private platform will be dissolved. Students, for any related problem, can write directly on the WhatsApp 9931080111
21. We have tried to be clear about our intent to share our thinking and so we are putting the demo class directly from BITT Digital Classroom. Students are again notified to give their valuable suggestions/observations regarding the digital classroom on the WhatsApp number 9931080111 provided. The demo class is available through the link provided below:

<https://bit.ly/3gkrah9>
22. The Meeting Link & Password is as below -

| | | |
|----------------|---|---|
| Meeting number | : | 918 724 874 |
| Password | : | 2XPHiEYP (29744397 from phones and video systems) |
| Meeting Link | : | https://meetingsapac13.webex.com/meet/principal.athakur |
| Agenda | : | Digital Campus Meet - Overview of the campus digitalization and online study mode. |
23. Students are directed to share their observations/suggestions, if any, to be included in aforesaid meeting by 26.05.2019. Students may send the same on the

| | | |
|----------|---|--|
| WhatsApp | : | 9931080111 |
| Email | : | rkbitt@gmail.com |
| Call | : | 9470193650, 9470193647 |

The above mentioned things are an attempt by the institute to give the students a proper environment which would not be possible without students' support. Students are requested to make whatever suggestions / observation they have, till 26.05.2020 so that it can be kept in the meeting to be held on 27.05.2020.

NOTE- Students are requested that while giving their suggestions/observations, always mention their Registration Number, Semester, Branch/Trade, Mobile No., WhatsApp No., and Email id, so that an immediate action may be initiated from the college, wherever required.