

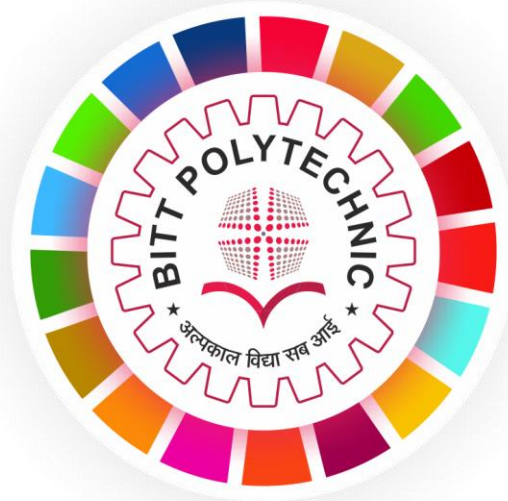
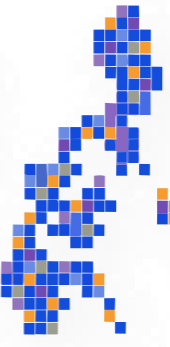
BITT Group of Institutions Celebrating it's 27 Glorious years

BITT POLYTECHNIC

(Approved by AICTE, New Delhi & Affiliated to Jharkhand University of Technology, Ranchi)

RUN AND MANAGED BY BIRSA INSTITUTE OF TECHNOLOGY (TRUST) - BITT

मानवता की सेवा, सभी के लिए सर्वश्रेष्ठ शिक्षा



UNIT OF BITT

हमारे सभी विद्यार्थियों एवं सहयोगियों को
हमारी 27 वर्षों की गौरवशाली यात्रा का हिस्सा
बनने के लिए धन्यवाद.

आपका विश्वास ही हमारी निरंतर सफलता की प्रेरणा है।

सर्वश्रेष्ठ पॉलीटेक्निक संस्थान, सर्वोत्तम पढ़ाओ, सर्वोत्तम बनाओ।

NOTICE

Examination form submission for 5th Semester (Regular Students of Session 2019-22)

All the diploma Students of 5th semester (Regular students of session 2019-22) are hereby informed that the Jharkhand University of Technology –JUT with its letter No. **JUT-43/2018/189 Ex Dated 21.02.2022** has announced the schedule for submission of Examination form of 5th (2019-22).

The following are the processes through which the students can submit their examination form of semester 5th:

The students are strictly instructed to clear all their dues before 27.02.2022 to avoid any inconvenience. Examination form under dues will not be verified in any circumstances from the college side and concerned student's will get debarred for getting the result from University.

Students/Parents are requested to adhere to the time line for deposition of fees in order to avoid any inconvenience.

For any enquiry regarding examination contact: 9470193647 from 11:00 A.M to 03:00 P.M.

Instructions for Online Form fill up process of Semester 5th

1. The Students are required to submit an application as E-mail for “No Dues” slip at email id: bittpnoc@gmail.com. As per the attached format below (See Annexure).
2. The Students will get an email reply at the email-id (Students Email-id) in case the dues are clear. Non clearance of Dues may result no email from the college, in such case clear the dues and then again follow from Point No. 1.
3. Get the Bank Challan from: www.sbtejharkhand.nic.in / www.jutranchi.ac.in and deposit the required amount of examination fees in the Bank, signature of authorized officer is relaxed under covid-19 protocol of the college in the Bank Challan is relaxed due to COVID-19.
4. The Students are required to fill the Online Exam form at the authorized website of Board/University: www.sbtejharkhand.nic.in, on the Gyan Jyoti Link, get filled all the required entries; and submit the form online and get print (hard copy) of the submitted form.
5. Copy of submitted online examination form should be submitted in digital mode on or before 04.03.2022 without fine and till 05.03.2022 with fine through the link provided: <https://forms.gle/1xGuPJgdmxp6vuDPA>
6. The details regarding the date of submission of Exam form, and applicable fee is as below-

Name of the Examination	Date for submission of examination form by students	Examination Fee	Date for Verification of Examination form by the College.	Date for Uploading Internal Marks at portal by college
Diploma 5 th Semester Examination 2021	28 th February 2022 to 4 th March 2022	Regular students Rs. 500	5 th March 2022 to 8 th March 2022	9 th March 2022 to 11 th March 2022

7. The students, who will hold the dues towards the college fee, must deposit the dues amount in the college's bank account latest by 27.02.2022.

8. The details of accounts in which the dues & Fees has to be deposited is mentioned below:

S.No.	Account Holder Name	Account Number	IFSC Code	Bank & Branch	Purpose
1.1	BITT POLYTECHNIC	38345731288	SBIN0031675	State Bank of India, P.P Compound, Ranchi	Fee depositing

9. Helpline Number:

I. For any enquiry regarding examination contact: 9470193647 from 11:00 A.M to 03:00 P.M.

10. Those students who submit the examination form online even without depositing the dues amount there filled in and signed examination form will not be verified at university site from the college for further process.

11. The instructions/Notice issued by the BITT Polytechnic must be seen by the students on the website of www.bittpolytechnic.com.

Note: Kindly note that the final confirmation of your Examination form will be only after the dues clearance & duly filled documents verification by the examination department.

(Kindly see the Annexure below)

BITT HELP-DESK:

BITT Special Student's Care: Should you have any Enquiry / Observations / Suggestions /Grievances / Complaint/ Appreciation / Required Support / Willing to Support / Feedbacks, you are being advised to use your communication medium as given instructions within the specified time and days only and they will get a reply within 72 working hrs. No any other communication medium will be entertained for your Queries/Observations/ Suggestions/ Grievances/ Feedbacks. Please reach us on -

Call BITT Helpline No: +91- 9470193650 (days – Monday, Wednesday & Friday, Time- 11:30 AM - 01:30 PM), Only Voice calls will accept during active hrs. & days. It is further advised not to call to any other contact number for Suggestions/Enquiry/Grievances/Complaint/Appreciation/Required Support/Willing to Support.

BITT WhatsApp Helpline No: 9931080111 (days - Monday - Thursday, Time - 12:30 PM - 02:30 PM), Only WhatsApp query will be accepted during the active hrs. & days. No any voice call will be entertained on this No. It is further advised not to WhatsApp to any other contact number for Suggestions/Enquiry/ Grievances/ Complaint/Appreciation/Required Support/Willing to Support.

BITT BROADCAST NO: +91-7061967009, 9931080111 All students are advised to save the above No. in their phone book diary, because the important information/notices related to academic/non- academic are sent through this BITT BROADCAST NO. +91-7061967009, 9931080111. It is further advised not to call/WhatsApp to this contact number for Suggestions/Enquiry/Grievances/Complaint/Appreciation/Required Support/Willing to Support.

Write us (For any Queries / Observations / Suggestions / Grievances / Feedbacks / Support / Complaint): rkbitt@gmail.com. It is further advised not to Email to any other officials for Suggestions / Enquiry / Grievances/ Complaint / Appreciation / Required Support / Willing to Support.

Write us (For documents related queries only): bittpolytechnic@yahoo.com (days between Monday - Thursday, Time- 11:30 AM - 03:00 PM), Only mails will be accepted during active hrs. & days. The students are advised to mail only after taking confirmation on BITT Helpline No: **+91-9470193650**. It is further advised not to email to any other officials for documents related support/enquiry.

NOTE 1: The Students wish to collect the documents of there from the college need to follow the process by getting the email of the college for collection of documents on a specified date, they are advised to collect the documents at the given time otherwise students themselves will be responsible for any inconveniences in collection of documents before or after the date.

NOTE 2: In respect of Caution refund (Whose application is submitted in the correct/incorrect format by March, 2020), the students who have been given time for verification or other procedures through the email, will remain the same. So the students are advised to follow the email, sent by the college, otherwise the students themselves are responsible for any inconveniences. Apart from this, no one else will be entertained. Other students regarding Caution refund will be automatically informed by the college through further notice.

NOTE 3 : COVID 19 Cases in the third wave of pandemic have started to fall and according to the relevant order of the Home, Prison and Disaster Management Department of the State Government, Government of India and Home, Prison and Disaster Management Department, Government of Jharkhand, in the light of Memo Number 40/CS, dated 01.02.2022 for offline office visit or for any academic/non-academic work or activities, all diploma students of session 2013-16, 2014-17, 2015- 18, 2016-19, 2017-20, 2018-21, 2019-22 and 2020-23 will have to seek permission by contacting BITT Helpline No. **9470193650** only (days- Monday, Wednesday, Friday, Time- 11:30 AM to 01:30 PM.). So that all the rules & regulations/guidelines/covid protocols are complied with as per the COVID-19 Prevention Act. The institute management will not be liable against any action taken by the district administration and law, if any violation of the rules is found. Therefore, all the students and parents are requested to follow the above rules at all times. We apologize for any inconvenience caused by this. The diploma students of all sessions 2013-16, 2014-17, 2015-18, 2016-19, 2017-20, 2018-21, 2019-22, 2020-23 and 2021-24 are further Informed that they are required to submit their certificate of COVID vaccination (both doses, as per applicable) as per the COVID guideline while visiting the college campus. Therefore, the students are advised to keep the hard copy and soft copy of Covid vaccination certificate so that it can be shown to the respective authorized authorities on demand.

BIRSA INSTITUTE OF TECHNOLOGY (TRUST)- BITT: Indeed, it is pride moment for all of us that BITT Group of Institution is Celebrating it's 27 Glorious Years in field of Technical Education, Scholarship & Serving the Nation in the Excellent way. BITT Polytechnic - मानवता की सेवा, सभी के लिए सर्वश्रेष्ठ शिक्षा (Approved by AICTE, NEW DELHI & Affiliated to Jharkhand University of Technology) - सर्वश्रेष्ठ पॉलिटेक्निक संस्थान, सर्वोत्तम पढ़ाओ, सर्वोत्तम बनाओ We firmly believe in "Student Centric Approach. So, Be Proactive, Not Reactive!!! " Your kind cooperation in this regard is highly appreciated.

Annexure-I

Application format for No Dues

To
The Principal, BITT Polytechnic
Ranchi (Jharkhand) 835217

Sub: - Request for No Dues for Semester..... Examination, 2022 form submission.

Date: _____

Respected Sir,

This is to request you to that I _____ of session _____, kindly grant me the NO DUES slip for filling up the Semester..... Examination, 2022 as I had submitted all the dues pertaining to me, following is the subject Name & code.

S.No.	Subject Name	Subject Code	Semester

Yours Sincerely,

Name:

Father's Name:

Branch: Session:

Registration Number:

Roll Number:

Mobile Number:

WhatsApp Number:

Email id:

Annexure-II

It is to inform to all the students to kindly provide these important data as provided below while giving in their application(s).

Name:

Father's Name:

Branch:

Session:

Registration Number:

Roll Number:

Mobile Number:

WhatsApp Number:

Email id:

Applications without these details are liable to be cancelled.



झारखण्ड प्रौद्योगिकी विश्वविद्यालय (502)

(विज्ञान एवं प्रावैधिकी परिसर)

सिरखा टोली, नामकुम, राँची- 834010 (झारखण्ड) Website- www.jutranchi.ac.in

(Email id- jutestablishment@gmail.com/jutexaminations@gmail.com)

पत्रांक :-JUT/43/2018/189Ex

/राँची, दिनांक :-21.02.2022

प्रेषक,

परीक्षा नियंत्रक,
झारखण्ड प्रौद्योगिकी विश्वविद्यालय,
झारखण्ड, राँची।

सेवा में,

निदेशक/प्राचार्य/प्रभारी प्राचार्य,
विश्वविद्यालय से संबद्धता प्राप्त सभी पोलिटेकनिक संस्थान।

विषय:-

डिप्लोमा पंचम सेमेस्टर (सत्र 2019-2022 के नियमित विद्यार्थियों हेतु) की परीक्षा 2022 का परीक्षा आवेदन पत्र भरवाये जाने के संबंध में।

महाशय/महाशया,

निदेशानुसार उपर्युक्त विषयक सूचित करना है कि विषयांकित परीक्षा का कोविड परीक्षाफल हेतु योग्य एवं नियमित विद्यार्थियों से निम्न दिशा अनुरूप परीक्षा आवेदन पत्र भरवाया जाना सुनिश्चित किया जाय:-

- 1) विद्यार्थियों को परषद के अधिकृत Website (<http://www.sbtejharkhand.nic.in> / jutranchi.ac.in) से उपलब्ध बैंक चालान की प्रति प्राप्त कर उसे संस्थान के प्राधिकृत (Authorized) पदाधिकारी/कर्मों से पात्रता संबंधी हस्ताक्षोपरान्त आवश्यक राशि, जो लागू/उपयुक्त हो, बैंक में जमा किया जाना सुनिश्चित करें। कोविड-19 के कारण प्राधिकृत पदाधिकारी/कर्मों से पात्रता संबंधी हस्ताक्षर को शिथिल किया जाता है।
 - 2) परीक्षा आवेदन पत्र भरने हेतु परषद के अधिकृत Website के Gyan Jyoti Link में जाकर सभी प्रवृष्टियों को सावधानी पूर्वक भरा जाना सुनिश्चित किया जाय।
 - 3) परीक्षा आवेदन पत्र ऑनलाईन Submit करने के बाद विद्यार्थी द्वारा अपने संस्थान को हार्ड कॉपी (Print out) या Digital तरीके से हार्ड कॉपी उपलब्ध कराना सुनिश्चित किया जाय।
 - 4) विद्यार्थी के ऑनलाईन भरे आवेदन पत्र में अंकित विषय एवं विषय कोड की संस्थान द्वारा भली-भाँति जाँच कर परीक्षा आवेदन पत्र को ससमय सत्यापन करा सुनिश्चित की जाय।
- परीक्षा आवेदन पत्र भरे जाने से संबंधित तिथियाँ, परीक्षा आवेदन पत्र के शुल्क की राशि एवं अन्य निम्नवत् है:-

परीक्षा का नाम	विद्यार्थियों द्वारा परीक्षा आवेदन पत्र भरने की तिथि	परीक्षा शुल्क	संस्थान द्वारा परीक्षा आवेदन-पत्र सत्यापित करने की तिथि	संस्थानीय अंक मारित (Upload) करने की तिथि	परीक्षा प्रारम्भ होने की तिथि
01	02	03	04	06	07
डिप्लोमा पंचम सेमेस्टर परीक्षा 2022	28 फरवरी 2022 से 04 मार्च 2022 तक	₹0 (1000-500) = 500.00	05 मार्च 2022 से 08 मार्च 2022 तक	09 मार्च 2022 से 11 मार्च 2022 तक	लगू नहीं।

विश्वास भाजन

ह0/-

परीक्षा नियंत्रक,

ज्ञापांक JUT/43/2018/189Ex

/राँची, दिनांक :-21.02.2022

प्रतिलिपि:

1. कुलपति, झारखण्ड यूनिवर्सिटी ऑफ टेक्नॉलोजी, राँची को सादर सूचनार्थ।
2. निदेशक (त0शि0) उच्च तकनीकी शिक्षा एवं कौ0 वि0 विभाग, नेपाल हाउस, डोरण्डा को सूचनार्थ।
3. शाखा प्रबंधक पंजाब नेशनल बैंक, नामकोम राँची, को सूचनार्थ एवं आवश्यक कार्यार्थ प्रेषित।
4. पी0एम0यू0 झा0प्रौ0 विश्वविद्यालय को सूचनार्थ एवं आवश्यक कार्यार्थ प्रेषित।
5. रोकड़शाखा झा0प्रा0विश्वविद्यालय, राँची को सूचनार्थ एवं आवश्यक कार्यार्थ प्रेषित।

परीक्षा नियंत्रक,